



**5TH CONGRESSIONAL DISTRICT COMMITTEE
CALL TO VIRTUAL REORGANIZATION CONVENTION - 2022**

1. **Call.** Pursuant to the authority provided by the Virginia Democratic Party Plan, the 5th Congressional District Committee (5th CD) hereby calls a REORGANIZATION CONVENTION to be held virtually via the Zoom application on March 5, 2022, at (Time to be determined) per DVPV. (NOTE: Convention delegates will attend via Zoom; the link will be emailed to all those who prefile. Prefiling is required to attend the Virtual Convention as a Delegate.
2. **Incorporated Documents.** All appropriate provisions of the Virginia Democratic Party Plan (“State Party Plan”), as amended, and the Guidelines issued by the Democratic Party of Virginia (Guidelines) and confirmed on December 4, 2021, are incorporated into this Call by reference and made a part hereof.
3. **Purposes.** The primary purpose of the Reorganization Convention shall be to elect 20 members to the 5th CD for a four-year term. These 20 members shall also be members of the Democratic State Central Committee for the same four-year term.

The newly elected congressional 5th CD shall meet to elect officers and additional members (as provided in Section 6.2 of the Party Plan) prior to the first meeting of the newly elected State Central Committee.

Section 6.2 Additional Members The 5th CD, upon its organization and two years thereafter, shall elect one Democratic member of the General Assembly and three county or city representatives. The additional members identified in this section shall be members of the Central Committee. Members so chosen shall be counted in determining a quorum and shall be voting members of the 5th CD as soon as elected by the 5th CD. Confirmation of the election of the General Assembly member and the county or city representatives shall be made by the Central Committee. If for any reason a Democratic member of the General Assembly or a county or city representative cannot fill these positions, they shall be filled by the 5th CD. If for any reason such additional members vacate the office(s) they hold which entitle them to this membership, then the seat(s) shall become vacant. In selecting these additional members, any 5th CD may choose to use these positions to ensure that the equal division requirement of Section 4.3 is met. If such procedure is utilized, the secretary of the Central Committee shall be so advised when the district’s complete list of members is submitted. The total number of the 5th CD members elected pursuant to section 4.2 and this section shall be equally divided pursuant to Section 4.3

4. **Gender balance.** In August of 2018, the DNC Rules and Bylaws Committee adopted language to facilitate the inclusion of individuals who identify as Gender Non-Binary, meaning they do not self-identify as either female or male.

The 24 (20 + 4) elected members of the 5th CD Committee need to be equally balanced by gender, 12 women and 12 men. If an individual who identifies as Gender Non-Binary is elected, the remaining members of the 5th CD Committee shall be balanced by gender, e.g., 1 gender non-binary person, 12 women, and 11 men, or 1 gender non-binary person, 11 women, and 12 men.

A. Delegate Selection Process

1. **Allocation of District Convention Delegates.** The delegates to the District Convention shall be allocated as follows:

	County/City	Delegates
1.	Albemarle (part)	31
2.	Amelia	3
3.	Amherst	6
4.	Appomattox	3
5.	Bedford (part)	5
6.	Buckingham	3
7.	Campbell	10
8.	Charlotte	2
9.	Charlottesville City	14
10.	Cumberland	2
11.	Danville City	10
12.	Fluvanna	6
13.	Goochland	6
14.	Halifax	7
15.	Hanover (part)	4
16.	Louisa	8
17.	Lunenburg	2
18.	Lynchburg City	16
19.	Mecklenburg	6
20.	Nelson	4
21.	Nottoway	3
22.	Pittsylvania	11
23.	Powhatan	6
24.	Prince Edward	5
	TOTAL	173

2. **Selection of District Convention Delegates.** The delegates to the 5th CD Democratic Convention shall be selected by county and city caucuses as follows:

a. **Rules of District Convention Delegate Selection.**

- i. **Participation and Outreach.** Participation in Virginia's Democratic delegate selection process is open to all registered voters who wish to participate as Democrats. All meetings shall be open to all members of the Democratic Party regardless of race, sex, age, color, creed, national origin, religion, ethnic identity, sexual orientation, economic status, or disability, and all meetings should be publicized fully. Each District and local committee should conduct outreach programs to encourage full participation by all Democrats in the State Central Committee election process, including notice, publicity, and education programs. Such outreach should be directed to all Democratic constituencies, including groups such as ethnic minorities, young people, persons over 65 years of age, lesbians and gay men, persons with a high school education or less, persons with disabilities, and persons of low and moderate-income.
- ii. **County and City Calls.** Each County and City Democratic Committee shall provide a copy of its Call to Caucus to the State Democratic Party and the 5th CD Committee Chair by February 10, 2022.
- iii. **Rules and Notice.** Each county and city Democratic Committee within the 5th CD shall establish rules for its caucuses in accordance with this Call and the State Party Plan. Such rules shall be adopted in a timely manner and shall provide for required public notification of the time, place, and method of delegate selection.
- iv. **Selection of District Convention Delegates.** The delegates to the District Convention shall be selected by county and city caucuses, to be held virtually per the State Party either February 15, 2022 (Tuesday) or February 19, 2022 (Saturday). At the option of the local committee, the caucuses may be assembled or unassembled.
- v. **Filing.** Any Democrat wishing to be a delegate to the 5th CD Convention must file a Delegate Prefiling Form with the Chair of their locality by the filing deadline and DPVA. The filing deadline is 5:00 p.m. 5 days prior to the date of the caucus. Only those delegate candidates who have filed by the deadline will appear on the ballots distributed at the caucuses. Each county/city shall provide notice of the filing deadline and of the date, time, and place of the caucus at least seven days but not more than two weeks prior to the caucus. Link to DPVA 5th CD Convention Delegate Filing Form:
https://docs.google.com/forms/d/e/1FAIpQLSdZ7_Iq1WbXR8iJHeSVBUwyGj4cQzhrWJeK-ljb3ohx7bf_6w/viewform?usp=sf_link
- vi. **Declaration.** All candidates for delegate, and all persons participating in the caucuses, shall sign a Declaration form which includes an affirmation that the person is a resident of, and registered to vote in, the jurisdiction holding the caucus; does not intend to support any candidate who is opposed to the Democratic nominee in the next ensuing general election; is a Democrat; is not a

member of any other political party, and has not participated and will not participate in the nominating process of any other political party for the 2022 general election.

- vii. **Certification of District Delegates.** Within five days after its caucus, each local Democratic Committee Chair shall provide the State Democratic Party, the Chair of the 5th CD, with a list of certified delegates including the name, address, telephone number, and e-mail address via email.

B. District Membership Election Process

1. **Election of Members of the State Central Committee.** Anyone wishing to be selected as a member of the State Central Committee from the 5th CD must prefile with the DPVA by 5:00 p.m. on February 26, 2022, the delegate prefilling form is available electronically 5th CD Central Committee Member Filing Form:
https://docs.google.com/forms/d/e/1FAIpQLSeGSdF6_wlD3fmdF6HL04_CV-t7J3zUV-0C-D-oWnGbwDAdw/viewform

The Convention will elect 10 men and 10 women to serve as the members of the Democratic State Central Committee from the 5th CD from among those who prefilled. No more than one person may be elected from any one locality as a member of the 5th CD.

2. **Participation and Outreach.** Participation in the 5th CD process to select representatives to the State Democratic Central Committee and the 5th CD is open to all registered voters in the 5th CD who wish to participate as Democrats. All meetings shall be open to all members of the Democratic Party regardless of sex, race, age, color, creed, national origin, religion, economic status, sexual orientation, ethnic identity, or disability. We endeavor to represent all Democrats within the 5th District and to host a Convention that fully reflects the diversity of our District at all levels of participation from Convention Delegates to Committee Member
3. **Declaration.** All persons participating in the 5th CD Convention shall complete a Delegate Prefile form, which includes an affirmation that the person is a resident of, and registered to vote in the 5th CD; does not intend to support any candidate who is opposed to the Democratic nominee in the next ensuing general election; is a Democrat; is not a member of any other political party; and will not participate in the nominating process of any other political party for the 2022 general election.
4. **Slates.** Slates will be allowed. Any individual or group of Democrats may sponsor or endorse a slate of candidates for election to the 5th CD and State Central Committee. However, no slate may receive preferential treatment or a preferential place on the ballot, nor may any slate be publicly identified on the ballot or otherwise as the “official slate.” Person(s) who want a slate listed on a ballot must provide (1) the name of the slate and

(2) a list of persons comprising the slate. This information must be filed with the 5th CD Chair suzannelongfarm@gmail.com by 5:00 p.m., Monday, February 28, 2022; the slate must be submitted to the DPVA via the deadline to *link* TBD.

- i. A slate must include the names of no more than 10 men and no more than 10 women. No partial slates are not permitted.
 - ii. No more than one individual from the same jurisdiction may be on any slate. iii. NOTE – prefiling a slate does not, by itself, operate to prefile the members of the slate.
 - iv. Slates must be sent to Suzanne Long at suzannelongfarm@gmail.com by Tuesday, February 28, 2022, to be on the ballot. An individual can only appear on one slate.
 - v. The 5th CD chair will explain slate voting prior to the beginning of voting to ensure no overvotes.
5. **Convention Process.** Upon completion of the registration and an overview of the convention process, the 5th CD Convention shall convene to elect the members to the 5th CD and State Central Committee and transact other business, as appropriate.
6. **Zoom Details and Manner of Voting.** Convention delegates/participants will attend via Zoom; the link will be emailed to all those who prefile. Prefiling is required to attend the Virtual Convention as a Delegate and participants and have their names checked against the prefilled list for their jurisdiction in order to be admitted to the meeting. Each delegate shall mark a ballot for no more than 10 men and no more than 10 women. If a ballot is marked for more than 10 men, none of the votes for any of the men shall be counted. If a ballot is marked for more than 10 women, none of the votes for any of the women shall be counted. If the delegate marks a ballot for a slate, no votes for any individual candidates shall be counted.
7. **Determining the Winners.** The 10 men and the 10 women who receive the most votes will be elected as members of the State Central Committee, subject to this condition – that if more than one person of a particular gender from a particular jurisdiction is among the 10 of that gender with the highest number of votes, only the candidate from that jurisdiction with the highest number of votes will be elected, and the candidate(s) from that jurisdiction who did not receive the highest number of votes shall not be elected. In that case, the candidate who received the next highest vote total who is otherwise eligible for election shall be elected.
8. **Adopted by the 5th Congressional District Democratic Committee on January 27, 2022.**