



**REPORT OF  
THE TEMPORARY RULES COMMITTEE  
FOR THE FIFTH CONGRESSIONAL DISTRICT  
DEMOCRATIC CONVENTION  
May 5<sup>th</sup>, 2018**

**CONVENING OF CONVENTION**

The Fifth District Convention will meet at The Firemen’s Sports Arena, 1328 Zion Hill Road, Farmville VA 2390, beginning at 11:00 A.M. on May 5th 2018. The Convention shall consist of delegates selected from the Fifth Congressional; its first purpose shall be to select a candidate for Congress from the Fifth Congressional District.

The Convention will be called to order by the Chair of the Fifth Congressional District Democratic Committee (“District Committee”) who shall serve as temporary Convention Chair.

**ORDER OF BUSINESS – FIFTH CONGRESSIONAL DISTRICT CONVENTION**

1. Call to order
2. Introduction of Temporary Chair and Secretary
3. Election of Permanent Rules and Credentials Committees, which will meet immediately following their election
4. Welcoming address, introductions and announcements
5. Report of the Permanent Credentials Committee, certifying delegates and alternates to the Convention
6. Election of Permanent Chair and Permanent Secretary
7. Report of the Permanent Rules Committee and adoption of the rules
8. Appointment by Permanent Chair of Head Teller and Assistant Tellers, Parliamentarian, and Sergeant-at-Arms. At least one Assistant Teller will be nominated by each pre-filed candidate.
9. Nominations of candidate for Congress.
10. Roll Call of the Localities: Voting for the Congressional Candidate.
11. Report of the Secretary with Results of Voting.
12. Acceptance speech by the nominated candidate.
13. Adjournment

**PERMANENT COMMITTEES**

There shall be two permanent committees of the Convention: Rules and Credentials. Each permanent committee of this Convention shall consist of at least 5 members. In the event of a credentials contest, the Temporary Secretary shall include on the temporary roll the names of the credentials contestants recommended by the Temporary Credentials Committee in its report to the Permanent Credentials Committee.

## **SELECTION OF ALTERNATES**

If there is a vacancy in any delegation that has not been filled before the day of the convention, according to the procedures of Party Plan Paragraph 15.8, the delegation from the locality shall fill that vacancy from the alternate or alternates from that locality who are committed to the same candidate as the person who is not present.

Any locality which fails to elect, or fails to have present on the day of the Convention, a sufficient number of delegates and alternates to complete their allotted delegation, may complete its delegate allocation by recruiting an unseated alternate of another locality within the district. The Credentials Committee will maintain on the day of the Convention a roster of the unseated alternates present, listed by locality and candidate preference.

Any person selected to become a delegate shall have the same candidate preferences as the delegate they replace. An uncommitted alternate or an alternate who wishes to fill a delegate position of a different candidate preference shall sign a pledge committing to the candidate preference of that position.

If there are not sufficient alternates available, the delegation may fill any remaining vacancies with any registered voter of the Fifth Congressional District present and acceptable to the credentials committee. Any person so selected shall sign a pledge committing to the candidate preference of that position.

No vacant position may be filled after the convention is gavelled to order.

## **MOTIONS**

Only duly elected delegates, convention officers, and members of the executive committee shall be eligible to make or second motions. Any Democrat in attendance shall be qualified to speak to a motion, but only duly certified delegates shall be eligible to vote. A person shall be eligible to speak once to a particular motion and the time shall not exceed two (2) minutes in making, seconding, or speaking to a motion. The timekeeper will ask speakers exceeding the allotted time to relinquish the floor.

## **PRINTED MATERIAL**

Printed material other than those materials made available by filed candidates or their representatives, must be approved for distribution by the Convention Chair prior to the Convention.

## **CANDIDATE RULES**

Only candidates who have properly filed for elected public office as required by law and the 5th CD call shall be considered by the Convention.

## **NOMINATIONS**

The order of nomination among pre-filed candidates shall be determined by the chair before the meeting. Each pre-filed candidate will be given 5 minutes to place his or her name in nomination, including any seconding speeches or speeches by the candidate. Any Democrat attending the Convention shall be considered eligible to nominate or second the nomination of a candidate for an elected office. A nominating and seconding speech is the candidate's option but shall be considered part of the candidate's allotted time.

## **VOTING**

Voting procedures shall be as follows:

- a. Voting shall be by ballot. Candidates will appear on the ballot in alphabetic order. Each ballot shall have the option of "NO CANDIDATE" listed last.
- b. Only duly elected, authorized, and certified delegates shall be eligible to vote. The vote of a non-attending delegate is forfeited and cannot be cast by an alternate. No Proxy voting will be permitted.
- c. Ballots shall be distributed to the chair of each county/city delegation based on the number of credentialed delegates in attendance for that delegation. After casting their vote, each delegate shall pass their ballot to the chair of their delegation who will count their ballots and record the results on a form provided for that purpose. The chair shall give the ballots and the results form to the tellers. The chair shall also keep a copy of their delegation's results so that they can report them to the Secretary when polled.
- d. Votes for ineligible candidates/options shall be treated as abstentions and shall not count toward the threshold for selection. The ballots will be counted in a public place, and the process may be viewed by any interested person.
- e. When the ballots have been counted, the Secretary shall poll each local delegation for the results of their delegation. Once all of the delegations have responded, the

Secretary shall confirm the results with the Head Teller and announce the results to the Convention.

- f. After the votes have been counted, the ballots shall be given to the Chair, who shall retain them for 30 days.
- g. After the votes have been reported, the ballots and tally sheets shall be given to the Chair, who shall retain them for 30 days.
- h. Except as described below, the threshold for selection of a candidate/option in each round shall be the next whole number greater than half the number of non-abstaining votes cast in such round.
- i. In the selection of a congressional candidate, pledged delegates are bound to their declared candidate for the first round only. On the Second and subsequent rounds, they are free to vote for which ever choice they wish to make.
- j. If after each round of voting, there is no selection, the candidate who received the lowest vote total will be dropped from any subsequent rounds
- k. A maximum of five (5) rounds of balloting will take place. If, after the fifth ballot, no candidate has won nomination, the chair will declare that there is no candidate.

## **MISCELLANEOUS RULES**

The Permanent Chair shall appoint a Parliamentarian, a Sergeant-at-Arms, a Head Teller, Assistant Tellers and fill any other positions deemed necessary. Any pre-filed candidate for Congress shall be entitled to have at least one Assistant Teller appointed. It shall be the responsibility of the Chair to conduct and expedite the business of the Convention, and to preserve order and decorum. Each delegate is called upon and directed to assist in completing the business of the convention in an orderly and timely manner. The Chair may recognize special guests at appropriate times.

The Convention shall be conducted in accordance with the Virginia Democratic Party Plan (“State Party Plan”) as amended and Roberts’ Rules of Order.

Respectfully submitted,

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Bob Zwick  
Temporary Rules Committee Chair  
May 5th, 2018

# Appendix

Below are the delegate allocation results from the local caucuses. No locality can report more votes for a candidate than these numbers on the first round and any delegates present must vote as they are pledged.

	<b>COCKBURN</b>	<b>HUFFSTETLER</b>	<b>SNEATHERN</b>	<b>UNCOMMITTED</b>	<b>Total</b>
ALBEMARLE	18	8	13		39
APPOMATTOX	3	0	1	1	5
BEDFORD	8	2	3		13
Brunswick County	3	5	0		8
BUCKINGHAM	3	2	1		6
CAMPBELL	11	0	4		15
CHARLOTTE	2	0	3		5
CHARLOTTESVILLE	7	3	9		19
CUMBERLAND	2	2	0		4
DANVILLE	7	5	3		15
FAUQUIER	12	5	0		17
FLUVANNA	4	3	2		9
FRANKLIN	13	4	0		17
GREENE	3	1	2		6
HALIFAX	9	0	2		11
LUNENBURG	4	1	0		5
MADISON	3	1	1		5
MARTINSVILLE-HENRY	2	3	0		5
Mecklenburg County	3	7	0		10
NELSON	4	0	2		6
PITTSYLVANIA	11	0	7		18
PRINCE EDWARD	5	2	1		8
RAPPAHANNOCK	3	1	0		5
Total Elected	140	55	54	1	250