

CALL TO CAUCUS
PITTSYLVANIA COUNTY DEMOCRATIC COMMITTEE
GENERAL DISTRICT COURTROOM CHATHAM, VA
MONDAY, APRIL 18, 2016

Whereas, it is the duty of the Pittsylvania County Democratic Committee to issue the Call to Caucus, as referenced in the Delegate Selection Caucus Procedures Guide dated February 2016, for the purpose of electing 13 delegates and 3 alternates to the 5th Congressional District Convention to be held on Saturday, May 7, 2016 at the Nelson County Middle School Auditorium, 6925 Hwy 29, Lovingston, Virginia 22949 and to the Virginia Democratic Party State Convention, on Saturday, June 18, 2016 (location to be announced).

Therefore be it resolved that an assembled caucus to elect 13 delegates and 3 alternates will convene at 7:30 p.m. on Monday, April 18, 2016 in the General District Courtroom, 5 North Main Street, Chatham, Virginia 24531. The caucus shall continue until all business set forth in this Call shall be completed.

Prefiling: (1) All those wishing to be elected as delegates or alternates to the 5th District Convention and the Virginia State Convention must be registered voters of Pittsylvania County and provide a Delegate/Alternate Prefiling Form to the Chair of the Pittsylvania County Democratic Committee by 5:00 p.m. on Monday, April 11, 2016 in order to have their names on the ballot. Forms postmarked to the Chair by the aforementioned date will be valid. Delegate/Alternate Prefiling Forms can be submitted in person to the chair: Elizabeth Jones, by mail to: PCDC, P.O. Box 42, Chatham, VA 24531 or e-mail to: ejones0417@msn.com

(2) The prefiling form will include name, address, phone, Congressional District, County of residence, and precinct. Also required is a signed statement that the delegate or alternate is a Democrat; does not intend to support any candidate who is opposed to a Democratic nominee in the next ensuing election; is not a member of any other political party and will not participate in the nominating process of any other political party. A voluntary administrative fee of \$15.00 (payable to PCDC) will be assessed each delegate and alternate at the time of filing. Payment of this fee is voluntary.

Notice Requirements: The Pittsylvania County Democratic Committee shall cause to be published in a newspaper of general circulation in the County, the time, date and location of the caucus, at least 7 days prior to the caucus, but not more than 2 weeks before the deadline.

Conducting the Caucus: (1) The doors to the caucus will be opened at 7:00 p.m. Check-in will be from 7:00 p.m. to 7:30 p.m.. The doors will be closed at 7:30 p.m. and no further persons will be permitted to enter. Those in line at 7:30 will be permitted to complete the check-in process and will be permitted to participate.

(2) The Chair of the Pittsylvania County Democratic Committee shall be the Temporary Chair of the caucus and shall appoint a Temporary Secretary and such other Temporary Officers as needed. Until the adoption of the Rules, the Chair shall determine the order of the caucus, subject to the approval of the caucus participants, Robert's Rules of Order, and the Virginia Democratic Party Plan.

Affirmative Action: It shall be the duty of the Pittsylvania County Democratic Committee to take all feasible steps to encourage broad participation in the delegate selection process. Discrimination on the basis of race, gender, age, color, national origin, religion, ethnic identity, sexual orientation, or economic status in the delegate process is prohibited. Every effort will be made to ensure that the delegation is half-male and half-female.

Call Distribution: Copies of this Call to Caucus shall be distributed and publicized through the news media as is feasible.

Elizabeth Jones
Elizabeth Jones, Chair

Adopted: March 21, 2016