

**THE TEMPORARY RULES  
FOR THE FIFTH CONGRESSIONAL DISTRICT  
DEMOCRATIC CONVENTION  
May 7th, 2016**

CONVENING OF CONVENTION

The Fifth District Convention will meet at the Nelson County High School in Lovingston, Virginia, beginning at 11:00 a.m. on May 7, 2016. The Convention shall consist of delegates selected from the Fifth Congressional District. The Convention's purposes shall be:

1. To select a Presidential Elector from the Fifth Congressional District;
2. To select 1 male National Delegate, 1 male National Alternate, and 2 female National Delegates committed to Hillary Clinton, and 1 male National Delegate and 1 female National Delegate committed to Bernie Sanders; and
3. To select three members to the Rules and Credentials Committees for the 2016 State Convention; and
4. To select a candidate for Congress from the Fifth Congressional District. Because only one candidate – Jane Dittmar – pre-filed, she will be elected by voice vote.

The Convention will be called to order by the Chair of the Fifth Congressional District Democratic Committee ("District Committee"), who shall serve as temporary Convention Chair.

ORDER OF BUSINESS - FIFTH CONGRESSIONAL DISTRICT CONVENTION

1. Call to order
2. Introduction of Temporary Chair and Secretary
3. Election of Permanent Rules and Credentials Committees, which will meet immediately following their election
4. Welcoming address, introductions and announcements
5. Report of the Permanent Credentials Committee, certifying delegates and alternates to the Convention.
6. Election of Permanent Chair and Permanent Secretary
7. Report of the Permanent Rules Committee and adoption of the Rules
8. Appointment by Permanent Chair of Head Teller and Assistant Tellers, Parliamentarian, and Sergeant-at-Arms. At least one Assistant Teller will be nominated from each Presidential campaign.
9. Election of Presidential Elector, and National Delegates and a National Alternate to the Democratic National Convention, by plurality vote. There will be one ballot. Tellers will pass out ballots to the locality chairs, who will distribute the ballots to the delegates. Clinton delegates will receive orange ballots, and Sanders delegates will receive purple ballots, and they may only

- vote for the National Delegates and National Alternates for their candidate.  
Once the ballots have been marked, they will be collected and counted.
10. The ballots will be counted in a public place, and the process may be viewed by any interested person.
  11. While the votes are being counted, the Chair may conduct other business as may seem appropriate.
  12. Report of the Head Teller with Results of Voting.
  13. Election of members of the Rules and Credentials Committees for the 2016 State Convention.
  14. Nomination of candidate for Congress.
  15. Voting for the Congressional Candidate.
  16. Acceptance speech by the nominated candidate.
  17. Adjournment.

## PERMANENT COMMITTEES

There shall be two permanent committees of the Convention: Rules and Credentials. Each permanent committee of this Convention shall consist of at least 5 members. In the event of a credentials contest, the Temporary Secretary shall include on the temporary roll the names of the credentials contestants recommended by the Temporary Credentials Committee in its report to the Permanent Credentials Committee.

## FILLING VACANCIES IN DELEGATIONS

Party Plan Paragraph 15.8 provides that if a delegate selected in a City or County caucus is unable to attend the Convention, he or she may select an alternate to succeed to delegate status or may designate the chair to select the alternate. Alternates thus selected or designated shall have the same candidate preference as the delegates they replace. If there are not enough alternates who are committed to the same candidate, the delegation shall fill out its delegation from other alternates or from qualified voters from the same locality. Such selection or designation shall be in writing, and the delegation chair shall present it to the Credentials Committee when the alternate registers at the Convention. All vacancies shall be filled before the delegation chair presents the delegation to the Credentials Committee. When the alternate thus selected or designated registers at the Convention, he or she shall be credentialed as a delegate. The report of the Credentials Committee shall certify the number of credentialed delegates present in each delegation.

## MOTIONS

Only duly elected delegates, convention officers, and members of the executive committee shall be eligible to make or second motions. Any Democrat in attendance shall be qualified to speak to a motion, but only duly certified delegates shall be eligible to vote. A person shall be eligible to speak once to a particular motion and the time shall

not exceed two (2) minutes in making, seconding, and speaking to a motion. The timekeeper will ask speakers exceeding the allotted time to relinquish the floor.

## PRINTED MATERIAL

Printed material other than those materials made available by filed candidates (including candidates for National Delegate, National Alternate, or Elector) or their representatives must be approved for distribution by the Convention Chair prior to the Convention.

## TIES

If there is a two-way tie, it will be decided by a flip of a coin. If there is a tie among three or more, it will be decided by drawing cards, where the highest value wins (aces are high, and if two cards of the same value are drawn, the order of the suits shall be spades, hearts, diamonds and clubs).

## ELECTION OF ELECTOR & NATIONAL DELEGATES & ALTERNATE

Voting for the Presidential Elector, National Delegates and National Alternate will take place within the localities' delegations. The Tellers will distribute to the chairs of the delegations a packet that contains orange ballots for the delegates supporting Hillary Clinton and purple ballots for the delegates supporting Bernie Sanders. The Clinton delegates will elect 1 male National Delegate, 1 male National Alternate, and 2 female National Delegates committed to Hillary Clinton. The Sanders delegates will elect 1 male National Delegate and 1 female National Delegate committed to Bernie Sanders.

Immediately prior to the distribution of ballots, the 31 candidates for Elector and National Delegate will be asked to assemble on stage where they will be introduced in alphabetical order as they appear on the ballots. Candidates are expected to make themselves known to voting delegates prior to the Convention, and they will not be permitted to make a presentation to delegates during the Convention.

In the election of National Delegates and National Alternate, only those delegates pledged to that candidate may vote for National Delegates or National Alternate pledged to that candidate.

In electing the Presidential Elector, all delegates may vote for one persons. The person who receives the most votes will be the Presidential Elector.

In electing the male National Delegate for Clinton, each Clinton delegate shall vote for one person. The person who receives the most votes will be the male Clinton National Delegate.

In electing the two female National Delegates for Clinton, each Clinton delegate shall vote for two persons. The two highest vote getters will be the female Clinton National Delegates.

Three of the five candidates for male Delegate for Clinton also have filed to be male Alternate for Clinton. In electing the male National Alternate for Clinton, each Clinton delegate shall vote for one person. The person who receives the most votes will be the male Clinton National Alternate, unless the person who receives the most votes also is elected to be the male Clinton National Delegate in which case the person who receives the second highest vote total for Alternate will be the Clinton National Alternate.

In selecting the male and female National Delegates for Sanders, each Sanders delegate may vote for one male and one female. The male and the female with the highest vote totals will be the Sanders National Delegates.

#### CANDIDATE FOR CONGRESS

The Call to Convention provided that persons wishing to be considered for nomination for Congress must have pre-filed. Because only one candidate – Jane Dittmar – has pre-filed, she will be elected by voice vote.

#### MISCELLANEOUS RULES

The Permanent Chair shall appoint a Parliamentarian, a Sergeant-at-Arms, a Head Teller, Assistant Tellers and fill any other positions deemed necessary. It shall be the responsibility of the Chair to conduct and expedite the business of the Convention, and to preserve order and decorum. Each delegate is called upon and directed to assist in completing the business of the convention in an orderly and timely manner. The Chair may recognize special guests at appropriate times.

The Convention shall be conducted in accordance with the Virginia Democratic Party Plan ("State Party Plan") as amended through December 5, 2015, the Delegate Selection Caucus Procedures Guide issued by the Democratic Party of Virginia dated September 11, 2015 (Guidelines), and Roberts' Rules of Order.

Respectfully submitted,

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Lloyd Snook  
Temporary Rules Committee Chair  
April 30, 2016