

**GREENE COUNTY DEMOCRATIC COMMITTEE CAUCUS TO NOMINATE  
DELEGATES TO THE  
2016 FIFTH CONGRESSIONAL DISTRICT DEMOCRATIC CONVENTION**

Pursuant to the authority provided by the Virginia Democratic Party Plan, the Greene County Democratic Committee hereby calls a Caucus to be held at 12:00 noon on Saturday, April 16, 2016 at the County Administration Building, 40 Celt Road, Stanardsville, VA 22973

1. **Incorporated Documents.** All appropriate provisions of the Virginia Democratic Party Plan (“State Party Plan”), as amended, and the Call to Convention issued by the Fifth District Committee of the Democratic Party of Virginia dated December 5th, 2015, are incorporated into this Call by reference and made a part hereof.

2. **Purposes.** The purpose of the Caucus shall be to elect 4 delegates and 1 alternate to the Fifth District Convention to be held at the Nelson County High School in Lovingston, Virginia, at 11:00 A.M. on May 7th, 2016.

3. **Participation and Outreach.** Participation in Virginia's Democratic delegate selection process is open to all registered voters who wish to participate as Democrats. All meetings shall be open to all members of the Democratic Party regardless of race, sex, age, color, creed, national origin, religion, ethnic identity, sexual orientation, economic status, or disability, and all meetings should be publicized fully.

Each District and local committee should conduct outreach programs to encourage full participation by all Democrats in the delegate nomination process, including notice, publicity and education programs. Such outreach should be directed to all Democratic constituencies, including group such as ethnic minorities, young people, persons over 65 years of age, lesbians and gay men, persons with a high school education or less, persons with disabilities and persons of low and moderate income.

4. **Filing.** Any Democrat wishing to be a delegate to the District Convention must file a Delegate prefiling form with the Chair of the Greene County Democratic committee, or designated representative, by the filing deadline – 5:00 p.m. on Saturday, April 9, 2016. Signed forms may be emailed to lisahystad@mindspring.com or by mail to 1088 Middle River Road, Stanardsville, VA 22973. Only those delegate or alternate candidates who have filed by the deadline will appear on the ballots distributed at the caucus.

The number of delegates pledged to each Presidential candidate will be assigned by the Democratic Party of Virginia based on the vote totals of each candidate receiving at least 15% in the March 1st, 2016 Democratic Presidential Preference Primary in that particular locality. Greene County has been assigned two delegates and one alternate for Bernie Sanders and two delegates for Hillary Clinton.

5. **Declaration.** All candidates for delegate or alternate, and all persons participating in the caucus, shall sign a Declaration form which includes an affirmation that the person is a resident of, and registered to vote in, the jurisdiction holding the caucus; does not intend to support any candidate who is opposed to the Democratic nominee in the next ensuing general election; is a Democrat; is not a member of any other political party; and has not participated and will not participate in the nominating process of any other political party for the 2016 general election.

6. **Registration and Conduct of the Caucus.** The doors to the Caucus will open at 11:15 am. on Saturday, April 16, 2016. Registration will occur between 11:15 am and 12 - Noon. Access to the Caucus will be closed at 12 - Noon. and no further persons will be permitted to enter (those in line to register at 12 - Noon will be permitted to complete the registration process and participate in the Caucus).

7. **Filing fee.** The Fifth District Committee has requested a voluntary administrative fee of \$5.00. The Democratic party of Virginia has requested a voluntary administrative fee of \$10.00. All delegates and alternates are asked to pay \$15.00 when they are elected. This fee is voluntary; no person shall be denied the right to participate in the delegate selection process due to nonpayment of the voluntary administrative fee.

8. **Certification of District Delegates.** Within three days after the caucus, the Greene County Democratic Chair shall provide a list of all delegates and alternates to the Chair of the Fifth District Committee, Lisa Hystad, at 1088 Middle River Road, Stanardsville, VA 22973, or by email at [lisa@democratsva5.org](mailto:lisa@democratsva5.org) and to the Chair of the Credentials Committee, Jody Brown, at 144 Laynard Lane, Moneta, VA 2412, or by email at [jdbrown900@gmail.com](mailto:jdbrown900@gmail.com)

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Lisa L Hystad, Chair,  
Greene County Democratic Committee

March 19, 2016

Authorized and paid for by the Greene County Democratic Committee