

CALL TO CAUCUS
DANVILLE CAUCUS TO NOMINATE DELEGATES TO THE
2016 FIFTH CONGRESSIONAL DISTRICT DEMOCRATIC CONVENTION

Pursuant to the authority provided by the Virginia Democratic Party Plan, the Danville Democratic Committee hereby calls a Caucus to be held at 12:00 Noon on April 16, 2016 at the Danville Regional Airport in the Eastern Conference Room, 424 Airport Drive, Danville, Va.

1. **Incorporated Documents.** All appropriate provisions of the Virginia Democratic Party Plan (“State Party Plan”), as amended, and the 2016 Call to Convention issued by the Fifth District Committee of the Democratic Party of Virginia are incorporated into this Call by reference and made a part hereof.

2. **Purposes.** The purpose of the Caucus shall be to elect eleven (11) delegates and three (3) alternates to the Fifth District Convention to be held at the Nelson County High School, 6919 Thomas Nelson Hwy, Lovingson, Virginia 22949, at 11:00 A.M. on May 7th, 2016.

3. **Participation and Outreach.** Participation in Virginia's Democratic delegate selection process is open to all registered voters who wish to participate as Democrats. All meetings shall be open to all members of the Democratic Party regardless of race, sex, age, color, creed, national origin, religion, ethnic identity, sexual orientation, economic status, or disability, and all meetings should be publicized fully.

Each District and local committee should conduct outreach programs to encourage full participation by all Democrats in the delegate nomination process, including notice, publicity and education programs. Such outreach should be directed to all Democratic constituencies, including group such as ethnic minorities, young people, persons over 65 years of age, lesbians and gay men, persons with a high school education or less, persons with disabilities and persons of low and moderate income.

4. **Pre-filing.** Any Democrat wishing to be a delegate to the District Convention must file a Delegate pre-filing form with the Chair of the Danville Democratic Committee, or a designated representative, by the filing deadline at 5:00 p.m. on Saturday, April 9, 2016. Only the names of those who are candidates for delegate or alternate who have filed by the deadline will appear on the ballots distributed at the caucus. If no more than eleven (11) persons have pre-filed to be delegates and no more than three (3) persons have pre-filed to be alternates, those who have pre-filed will be deemed to have been elected, and the Caucus may be cancelled.

5. **Delegate Allocation.** The number of delegates pledged to each congressional candidate will be assigned on a pro rata basis, based on the congressional candidate preferences of the participants in the meeting.

The number of delegates pledged to each Presidential candidate will be assigned by the Democratic Party of Virginia based on the vote totals of each candidate receiving at least 15% in the March 1st, 2016 Democratic Presidential Preference Primary in that particular locality.

6. **Declaration.** All candidates for delegate or alternate, and all persons participating in the caucus, shall sign a Declaration form which includes an affirmation that the person is a resident of, and registered to vote in, the jurisdiction holding the caucus; does not intend to support any candidate who is opposed to the Democratic nominee in the next ensuing general election; is a Democrat; is not a member of any other political party; and has not participated and will not participate in the nominating process of any other political party for the 2015 general election.

7. **Filing fee.** The Danville Democratic Committee has requested a voluntary administrative fee for each delegate and alternate candidate to the Congressional District Convention of \$10.00. The Fifth District Committee has requested a voluntary administrative fee of \$5.00. The Democratic Party of Virginia has requested a voluntary administrative fee of \$10.00. All delegates and alternates are asked to pay \$25.00 when they are elected. This fee is voluntary; no person shall be denied the right to participate in the delegate selection process due to nonpayment of the voluntary administrative fee.

8. **Certification of District Delegates.** Within three days after the caucus, the Danville Democratic Chair shall provide a list of all delegates and alternates to the Chair of the Fifth District Committee, Lisa Hystad, 1088 Middle River Road, Stanardsville, VA 22973 or by email at lisahystad@hughes.net and to the Chair of the Credentials Committee, Jody D. Brown, 144 Lanyard Lane, Moneta VA 24121 or by email to jdbrown900@gmail.com and to the appropriate individual at the Democratic Party of Virginia.

/s/ Chris Daniel

Chair, Danville Democratic Party

March 25, 2016