

**BEDFORD COUNTY CAUCUS TO NOMINATE DELEGATES TO THE
2016 FIFTH CONGRESSIONAL DISTRICT AND STATE DEMOCRATIC
CONVENTIONS**

Pursuant to the authority provided by the Virginia Democratic Party Plan, the Bedford County Democratic Committee hereby calls a Caucus to be held at 7:00 p.m., on Monday, April 18, 2016, in the Bedford Room of the Bedford Public Library, 321 N. Bridge St., Bedford VA.

1. **Incorporated Documents.** All appropriate provisions of the Virginia Democratic Party Plan (“State Party Plan”), as amended, and the Call to Convention issued by the Fifth District Committee of the Democratic Party of Virginia dated January 17, 2016, are incorporated into this Call by reference and made a part hereof.

2. **Purposes.** The purpose of the Caucus shall be to elect nine (9) delegates and two (2) alternates to the Fifth District Convention to be held at the Nelson County High School in Lovingston, Virginia, at 11:00 A.M. on May 7th, 2016 and to the State Convention of the Democratic Party of Virginia on June 18, 2016.

3. **Participation and Outreach.** Participation in Virginia's Democratic delegate selection process is open to all registered voters who wish to participate as Democrats. All meetings shall be open to all members of the Democratic Party regardless of race, sex, age, color, creed, national origin, religion, ethnic identity, sexual orientation, economic status, or disability, and all meetings shall be publicized fully.

4. **Pre-filing.** Any Democrat wishing to be a delegate to the District and State Convention must file a Delegate pre-filing form with Ann Duncan of the Bedford County Democratic Committee, by the filing deadline – 5:00 p.m. on Monday, April 11, 2016. To obtain that form email Ann at abduncan67@gmail.com or call at 540-816-0828. Only those delegate candidates who have filed by the deadline will appear on the ballots distributed at the caucus. If no more than nine (9) persons have pre-filed to be delegates, those who have pre-filed will be deemed to have been elected, and the Caucus shall be cancelled.

5. **Delegate Allocation.** The number of delegates pledged to each congressional candidate will be assigned on a pro rata basis, based on the congressional candidate preferences of the participants in the meeting. The Caucus Allotment number of delegate candidates receiving the highest vote totals shall be deemed elected as delegates for that candidate and the Caucus Allotment number of alternates shall be determined based on those receiving the next highest total of votes. Ties will be broken by a flip of the coin. The number of delegates pledged to each Presidential candidate will be assigned by the Democratic Party of Virginia based on the vote totals of each candidate receiving at least 15% in the March 1st, 2016 Democratic Presidential Preference Primary in that particular locality.

6. **Declaration.** All candidates for delegate and all persons participating in the caucus, shall sign a Declaration form which includes an affirmation that the person is a resident of, and registered to vote in, the Fifth Congressional District of Bedford County; does not intend

to support any candidate who is opposed to the Democratic nominee in the next ensuing general election; is a Democrat; is not a member of any other political party; and has not participated and will not participate in the nominating process of any other political party for the 2016 general election.

7. **Filing fee.** The Bedford County Democratic Committee has requested a voluntary administrative fee for each delegate and alternate candidate to the Congressional District Convention of \$5.00. The Fifth District Committee has requested a voluntary administrative fee of \$5.00. The Democratic party of Virginia has requested a voluntary administrative fee of \$10.00. All delegates and alternates are asked to pay \$20.00 when they are elected. This fee is voluntary; no person shall be denied the right to participate in the delegate selection process due to nonpayment of the voluntary administrative fee.

8. **Certification of District Delegates.** Within three days after the caucus, the Bedford County Democratic Chair shall provide a list of all delegates and alternates to the Chair of the Fifth District Committee, Lisa Hystad, at 1088 Middle River Road, Stanardsville, VA 22973 or by email at lisahystad@hughes.net, and to the Chair of the Credentials Committee, Jody Brown, at 144 Lanyard Lane, Moneta VA 24121 or by email at jdbrown900@gmail.com.

Chair, Bedford County Democratic Party

Adopted and paid for by the Bedford Democratic Committee
February 22, 2016